

Mid-Iowa Planning Alliance
Executive Committee

10 a.m., Thursday, August 25, 2022
420 Watson Powell Jr. Way Suite 200
Des Moines, IA 50309

[Virtual option via Zoom](#)

Meeting ID: 876 3355 9438
Passcode: 051603
+1 312 626 6799 US (Chicago)

TENTATIVE

1. **Call to Order**
2. **VOTE: Approval of Agenda**
3. **Presentation: Director Greenfield USDA Rural Development Page 2**
Director Greenfield presents Rural USDA programs and projects.
4. **REPORT AND VOTE: Invoices Page 3**
Report on the invoice from the MPO for reimbursement.
5. **REPORT AND OPTIONAL VOTE: Contract with Knoxville..... Page 4**
Report on contract for administrative and staffing services with City of Knoxville. Consider approval.
6. **REPORT: CEDs Update Page 5**
Report on MIPA updating the CEDS to get on the five-year rotation
7. **Other Business**
8. **Adjournment**

ISSUE: Director Greenfield Presentation

REPORT: Director Greenfield will present to the committee on USDA programs & grants.

BACKGROUND:

Theresa Greenfield is the State of Iowa Director for USDA Rural Development. Director Greenfield will present programs, grants, and other various opportunities that Rural USDA offers.

RECOMMENDATION:

None. Discussion only.

STAFF CONTACT:

Caleb Knutson
cknutson@mid-iowaplanning.org
515.644.2655

ISSUE: Invoices from MPO

REPORT: Staff will provide an overview of invoice from MPO.

BACKGROUND:

The Des Moines Area MPO invoiced MIPA for 4th quarter fiscal year 2022 \$20,683 for staff hours. [Contract - 1 sign.pdf](#)

RECOMMENDATION:

Staff recommends approval of the MPO invoice.

STAFF CONTACT:

Caleb Knutson
cknutson@midowaplanning.org
515.644.2655

ISSUE: Contract with the City of Knoxville

REPORT: Staff and legal counsel will provide an overview of a proposed contract with the City of Knoxville for administrative and staffing services from MIPA.

BACKGROUND:

The City of Knoxville has requested that MIPA be the administrator for Knoxville's Community Development Block Grant Façade Project funded by the Iowa Economic Development Authority's.

The proposed contract covers the life of the project with the City of Knoxville paying MIPA \$20,000 for services. MIPA staff will provide grant administration services as required by IEDA, HUD, and general federal requirements. [Contract - 1 sign.pdf](#)

RECOMMENDATION:

Staff recommends approval of the Knoxville Façade administration contract.

STAFF CONTACT:

Caleb Knutson
cknutson@midowaplanning.org
515.644.2655

ISSUE: CEDS Update

REPORT: Staff will report on the CEDs update process.

BACKGROUND:

To form the EDD, MPO staff facilitated the creation of a Comprehensive Economic Development Strategy, or CEDS, that serves as the planning document for MIPA. Traditionally the CEDS covers a 5-year time horizon.

EDA's Denver Office has implemented a new strategy whereby all CEDS in Iowa will be due at the same time. All CEDS in Iowa are due this September.

Because the current MIPA CEDS was approved earlier this year, only a light updated is needed to submit next month.

Staff is currently working on updating the CEDS and will provide an update at the August Executive Committee meeting.

RECOMMENDATION:

None. Discussion only.

STAFF CONTACT:

Caleb Knutson
cknutson@mid-iowaplanning.org
515.644.2655