

MEETING MINUTES
Mid-Iowa Planning Alliance for Community Development
Interim Board of Directors

10 a.m. Tuesday, January 4, 2022
420 Watson Powell Jr. Way Suite 200
Des Moines, IA 50309

The interim Board of Directors (the "Board") of the Mid-Iowa Planning Alliance for Community Development ("MIPA") held a hybrid in-person/virtual meeting at 10 a.m. January 4, 2022. Board members were allowed to attend virtually via Zoom because it was determined to be impracticable to require in-person attendance due to the risks related to COVID-19. Notice of the meeting, including a meeting agenda, was delivered to the interim Board members in accordance with MIPA bylaws.

ATTENDANCE

MIPA Interim Board Members Present

Brenda Dryer, Chair
Don DeWaard
Brian Crowe
Deb Bengtson
Charlie Dissell, Secretary
Carrie Kruse, Treasurer
Clyde Evans, Vice Chair
Curtis Brown
Amanda Accola
Lorin Ditzler
Alex Lynch
Greg Pıklapp
Tanya Michener
Hollie Zajicek
Carla Eysink

MIPA Interim Board Members Absent

Jeff Davidson
Derek Lord
Deven Markley
Mike Hammond
Butch Ostrander
Kyle Michael
Brandon Talsma
Heather Ussery
Dylan Morse
Leanne Harter
Gerry Alt
John Norris
Rachel Gocken
Wade Wagoner
Joe Mrstik
Mark Jackson

Staff Present

Todd Ashby
Andrew Collings
Gunnar Olson
Zhi Chen

1. Call to Order

MIPA Chair Brenda Dryer called the meeting to order at 10 a.m. A quorum was present.

2. Approval of the Agenda

This item was moved by Brown, seconded by Evans, and passed by unanimous vote.

MOTION CARRIED.

3. Approval of Minutes

Staff asked for review of the attendance and five board members gave notification of the attendance. With these revisions, the item was moved by Evans, seconded by Lynch, and passed by unanimous vote.

MOTION CARRIED.

4. EDD Designation Timeline

Olson reported that the application for designation of Mid-Iowa as an Economic Development District continued its review following its submission to the Economic Development Administration (EDA) on September 7, 2021. Olson reported that EDA staff had reviewed the designation application, as well as the included Comprehensive Economic Development Strategy (CEDS), and provided feedback. Olson reported that the designation package has completed review at the Denver Region level and has advanced to EDA Headquarters where the review continues. On December 9, the EDA informed MIPA that it had formally accepted the Mid-Iowa CEDS, which is now the official CEDS for the region, benefiting grant applications.

5. Membership

Olson reported on the opening of the enrollment period for the Mid-Iowa Planning Alliance for Community Development. Steps included publishing all details about joining the organization on a new "Membership" page of the organization's website, at www.midiowaplanningalliance.com/membership. Invitations to join were sent via mail and email to all eligible jurisdictions, including 89 cities and seven counties. To date, at least 13 jurisdictions have joined, and more than \$72,100 has been committed, nearing the required \$87,500 needed for local match for the first 15 months of the EDA's Partnership Program. Olson reported the outreach will continue through the enrollment period, which has a deadline of February 15.

6. Staffing Plan

Olson reported that staff will be developing a contract outlining the agreement between MIPA and the MPO, and outlining a process for hiring a senior planner for MIPA. The contract is expected to be on the agenda at MIPA's next board meeting.

7. Grant Applications

Olson reported on prospective grant applications from jurisdictions within the Mid-Iowa region.

8. Other Business

Olson shared that a bank account had been opened for MIPA at Bankers Trust.

Olson proposed three future meeting dates, continuing the time of 10 a.m. on the first Tuesday of the month, including February 1, March 1, and April 5.

9. Adjournment

Dryer adjourned the meeting of the Board at 10:29 a.m.