

March 1, 2022

Des Moines Area Metropolitan Planning Organization/Mid-Iowa Planning Alliance for Community Development Joint Employment Agreement

To the Executive Committees of the Des Moines Area Metropolitan Planning Organization and the Mid-Iowa Planning Alliance for Community Development:

This correspondence is intended to memorialize the joint employment agreement between the Des Moines Area Metropolitan Planning Organization (MPO) and the Mid-Iowa Planning Alliance for Community Development (MIPA).

WHEREAS MIPA desires to hire a senior planner (Employee); and

WHEREAS MPO has agreed to provide support for said Employee;

IT IS THEREFORE AGREED:

MIPA will hire Employee to perform functions exclusively on behalf of MIPA.

MPO will provide Employee with all the benefits available to MPO employees, including health insurance, dental insurance, workers compensation insurance, and retirement benefits (if allowed under the applicable plan).

MPO will perform all payroll and benefits administration for Employee.

MPO will provide Employee appropriate office space, office supplies, and administrative support.

MIPA and MPO agree that Employee will be subject to the provisions contained in the MPO Employee Handbook.

MIPA and MPO agree that the Executive Director of the MPO will serve as the official day to day supervisor for the Employee.

MPO and MIPA agree that MIPA has the exclusive right to hire, discipline, and/or terminate Employee.

MPO and MIPA agree and understand that Employee is a joint employee of MPO and MIPA.

Davis Brown ► East African Law Chambers ► Eric Silwamba, Jalasi & Linyama ► Durham Jones & Pinegar ► LEAD Advogados ► Rattagan Macchiavello Arocena ► Jiménez de Aréchaga Viana & Brause ► Lee International ► Kensington Swan ► Bingham Greenebaum ► Cohen & Grigsby ► Sayarh & Menjra ► Larrain Rencoret ► For more information on the firms that have come together to form Dentons, go to [dentons.com/legacyfirms](https://www.dentons.com/legacyfirms)

Chair, MPO

Date

Chair, MIPA

Date